



European Society of Contraception and Reproductive Health

ESC Central Office - Opalfeneweg 3 - 1740 Ternat - Belgium

Tel. + 32 2 582 08 52 - Fax +32 2 582 55 15

esccentraloffice@contraception-esc.com - www.contraception-ESC.com

Grant application form January/June 2010 Seeking ESC support for a PROJECT

Introduction

The ESC will provide funding to support an individual, group, institute or organisation with a project related to the aims of the ESC. Examples include: research, audit, review, needs assessment.

The money **MUST** be used for a defined project within a definite time frame.

Application	Please use this application form. Note sections with a maximum word count. Forms will be returned if the word count is exceeded.
Who can apply?	Applicants must be paid-up ESC members.
Deadline	Applications will be considered every 6 months. Applications for the first period MUST be received at ESC Central office by 30 June 2010 .
Budget	The available budget for the year 2010 is 50,000 euro: 25,000 euro for applications received between 1 January and 30 June. 25,000 euro for applications received between 1 July and 31 December. The ESC may not be in a position to fully fund all applications.

Part A Name of the applicant requesting the funding

Name of applicant	
Job title	
Address	
Tel no.	
E-mail	
Date of submission of this form	

Part B Proposed project

Name of the person responsible for the project (If different to the person named in box A)	
Contact details of the person noted in this box B: name of person, job title, address, tel no. email	

Part C Background of the project – narrative summary

Title of the project	
Comprehensive description of the project. (Max 200 words)	
When would it start / finish? (Max 20 words)	
Where will it take place – country / town, establishment? (Max 20 words)	
Objectives and needs identified. (Max 20 words)	
Sector in the area of contraception, sexual and reproductive health.	
Is it a 'new' project? Yes/No	

If extension of an existing programme, provide information on original programme (Max 50 words)

What outcomes will be measured? List. (Max 20 words)

Do you foresee any reasons (political, climatic, etc) why this project may be adversely affected? (Max 20 words)

Part D Financial related information

Are there other partners or organisations supporting this same project? If so, list.

Have you already obtained any funding towards this project? (If yes or still awaiting a response, please give details) (Max 20 words)

How much money are you requesting? A detailed budget must be provided. (Max 50 words)

Will this be part of a larger fund or stand alone? (Max 20 words)

Who will oversee the budget & keep accounts?

--

Part E Follow-up

I / We, as responsible agents for this project, agree to the following 6 points:

I/We agree that all monies will be spent appropriately	
I/We agree to advise you at the earliest time if this project is delayed or cannot be completed	
I/We agree to provide a report to the Board of Directors of the ESC within 6 months of the end of the project and yearly, if the project lasts longer than 1 year.	
I/We agree to present the ESC treasurer with a detailed budget at the end of the project. <i>(if the project is longer than 1 year, the funding may be awarded in stages and be dependent on appropriate reporting)</i>	
I/We agree that if you need to make any significant changes to the duration, contents or funding of the project after it has been awarded, I/we will advise the ESC Treasurer.	
I/We agree to acknowledge the ESC as a donor in any publications and oral communications resulting from this project. Ideally any manuscript should be sent to the ESC journal in the first instance.	

Signed
Name

Date

Please return this form (by email) to:

ESC Central Office
Opalfeneweg 3
B-1740 Ternat, Belgium
Tel +32 2 582 08 52
Fax +32 2 582 55 15
esccentraloffice@contraception-esc.com