



European Society of Contraception and Reproductive Health

ESC Central Office - Opalfeneweg 3 - 1740 Ternat - Belgium

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Humanitarian Aid Project : 2010 Seeking ESC support

Introduction

The ESC will provide funding to support a humanitarian aid project each year. The venue may be anywhere in the world, but **MUST** be oriented and related to contraception, sexual and/or reproductive health.

The money **MUST** be used for a defined project within a definite time frame.

Application	Please use this application form. Note sections with a maximum word count. Forms will be returned if the word count is exceeded.
Who can apply?	ESC members and non members may be involved in the project, but the application must come through an ESC Board member , who will be the main contact. You may find it helpful to ask your nominated cause to help with the application process.
Deadline	Applications MUST be received at ESC Central office by 30 APRIL 2010 . Successful candidates will be advised by mid June 2010.
Budget	The available budget for 2010 is 5,000 euro

Part A Identification of the applicant (must be a Board member)

Name of Board member	
Tel no	+
E-mail	
Date of submission of this form	

Part B Organisation / Charity summary

Name of the proposed non-governmental organisation or charity responsible for the project	
Contact details of the person in charge: name of person, address, tel no. email	
Brief history of the organisation / charity. When it was set up, aims, objectives, activities (max 100 words)	

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Part C Background of the project – narrative summary

Humanitarian Aid project (title of project)	
Give concise information on the project itself and its background. Include the project proposal and how it would work in practice? (max 150 words)	
When would it start / finish?	
Where will it take place – country / town, establishment?	
List the identified objectives and needs. (max 20 words)	
List the beneficiaries.	
Name the sector in the area of contraception, sexual and reproductive health that will be covered.	
Is this a 'new' project? If an extension of an existing programme, provide information on the original programme (max 20 words)	
What outcomes will be measured? (max 20 words)	
Do you foresee any reasons (political, climatic, etc) why this project may be adversely affected? If so, give list. (max 20 words)	

Part D Financial related information

Are there other partners or organisations supporting this same project? If so, list.	
Have you requested or already obtained any funding from anyone else for this project? (If yes, please give details of all funding sources you have approached – max 20 words)	
How much money are you requesting? A detailed budget must be provided.	
Will this be part of a larger fund or stand alone?	
Who will oversee the budget and keep the accounts?	

Part E Follow-up

I / We, as responsible agents for this project, agree to the following 6 points:

I/We agree that all monies will be spent appropriately	
I/We agree to advise you at the earliest time if this project is delayed or cannot be completed	
I/We agree to provide a report to the Board of Directors of the ESC within 6 months of the end of the project and yearly, if the project lasts longer than 1 year.	
I/We agree to present the ESC treasurer with a detailed budget at the end of the project. <i>(Note funding may be awarded in stages and be dependent on appropriate reporting)</i>	
I/We agree that if we need to make any significant changes to the duration, contents or funding of the project after it has been awarded, we will advise the ESC Office.	
I/We agree to acknowledge the ESC as a donor in any publications and oral communications resulting from the organisation/Charity related to this project. ESC would request that any appropriate scientific publication written as a result of the project be offered / submitted to the ESC Journal as first choice, if possible.	

Board Member Comments:
(Max 20 words)

Board Member Name
 Signature

Date

Please return this form to, but only when you have included the Board Member's name and details:

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